Form Name:	Housing Technical Assistance Fund: RFQ for TA Providers
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Housing Technical Assistance Fund RFQ for TA Providers

What is the legal name of the consulting firm or independent consultant?	Structure Development
Please provide the legal structure of the firm.	Limited Liability Company (LLC)
What year was the firm founded? (if applicable)	2012
How many individuals work in the firm?	5
Please provide the names and title of key individuals in the firm who would potentially be working as part of this RFQ.	Sarah Andre Sallie Burchett Christine Castillo
Please provide the consultant's or firm's website.	www.structuretexas.com
For an independent consultant, how long has the applicant been working as a consultant? (if applicable)	20+ years
Please provide a list of languages spoken by staff.	English, Spanish (Christine)

Primary Contact

Name	Sarah Andre
Address	1301 Chicon, Suite 101 Austin, TX 78702
Email	sarah@structuretexas.com
Phone	(512) 698-3669

Firm Specifics

Please describe the geographic area served by the firm.	Texas

What are your firm’s primary areas of practice?	Affordable Multifamily Housing
Briefly describe your past experience in the affordable housing industry.	s. André has 32 years of experience in the Affordable Housing field. Specializing in Affordable Housing Finance, deal structuring and project management, Ms. André works on multi-family residential developments throughout Texas. She is experienced in the use of public financing for affordable housing, including Low Income Housing Tax Credits, Historic Tax Credits and Tax-Exempt Bonds. Her efforts have resulted in more than $1.5 billion in equity raised and more than 20,000 units of housing. Ms. Andre received a Jack Kemp Chairman's Award from the Urban Land Institute in March of 2020 for The Chicon, a mixed-use, mixed-income property in Austin, Texas.
How would you describe the range of diversity reflected in your firm?	Not much - all women

Consultant Details

Name	Sarah Andre
Email	sarah@structuretexas.com
Education	BA - Anthropology and Sociology MA - Latin American Studies MS - Community and Regional Planning
Employment History	Before starting Structure Development, Ms. Andre held positions at Diana McIver & Associates, The Enterprise Foundation and Austin Revitalization Authority. In her capacity as an employee, she provided training and technical assistance to nonprofits on a variety of community development topics. She also oversaw the development of the Juniper-Olive Historic District on East 11th Street in Austin, a single-family development including new construction and historic rehabilitation. Awards for her work include honors from Livable City, Envision Central Texas, Preservation Texas and a Jack Kemp Chairman's Award from the Urban Land Institute. She enjoys mentoring the next generation of developers and has participated in this capacity in the Austin Small Developer program and ULIs' Young Leaders program.
Nonprofit Board Membership	none currently

Nonprofit rate you would charge for your services	$200/hour
Would you be comfortable with us including your rate on our public preferred vendor list so applicants can make informed TA grant requests?	Yes

Client Reference

Name of organization	Guadalupe Neighborhood Housing Development Corporation
Please provide the name(s) of other organizations involved in the collaboration or negotiations	n/a
Reference Contact Name	Rachel Stone
Reference Contact Email	rachel@guadalupendc.org
Reference Contact Phone	(512) 479-6275 ext. 5
Please briefly describe the engagement	9% LIHTC Consulting