

Accounts Payable 2026/2027

Information for submitting accounts payable requests 2026 deadlines and reminders

As we approach the end of the year, Austin Community Foundation is here to help ensure your fund requests are processed smoothly. To assist you in meeting important year-end deadlines, please review the following information and reminders for submitting accounts payable (AP) requests:

- / The deadline to request accounts payable to be paid before the end of the calendar year is 11:59 p.m. Central on Monday, December 7, 2026. You can submit AP via our [online form](#).
- / In order to streamline AP distributions, we will be issuing payment via ACH electronic transfer when possible. Please provide bank and vendor contact information when submitting your AP form. Last payments and checks for the year will be issued Monday, December 14, 2026.
- / AP requests submitted from November 17 - 30 will be distributed Monday, December 7, 2026 (no AP will be processed Thanksgiving week).
- / AP requests submitted from December 8, 2026 - January 4, 2027 will be distributed on Monday, January 11, 2027.
- / The last day to submit 2026 AP is Monday, January 11, 2027.

Need assistance with accounts payable?

Email ap@austincf.org.